

**Minutes
of the
March 22, 2016
Area 58 Community Access Media
Board of Directors
Meeting**

- Meeting Called to Order @ 6:40pm
- Attending: Ron Clarke, John Schiavone, Dick Wright, Ken Simmons, Dan Ginnetty, Andrew Clinton, Karen Foye and Richard Goulart
- Treasurer's Report presented by John Schiavone and Approved.
Motion: Dick Wright 2nd - Karen Foye Vote: 7-0-0
- President's Report presented by Ron Clarke.
 - Confirmed Letters sent out to Candidates
 - Debate scheduled tentatively for 4/5/16 @ 7pm
 - Plympton schedule: Town Meeting - 5/18 Elections - 5/21
 - Halifax schedule: Town Meeting - 5/9 Elections - 5/14
 - Review of Strategic Planning Meeting
 - Request by Karen Foye for review of the Strategic Planning Mission (minutes)
 - Larry's rework of the mission statement to be sent out for review.
 - Motion: Ken Simmons 2nd: Dick Wright Vote to approve: 7-0-0
- Executive Director's Report presented by Richard Goulart
 - Report reviewed and approved. Motion: Dan Ginnetty 2nd: Karen Foye Vote: 7-0-0
 - Executive Director to check with State regarding current status of corporation & unemployment status.
 - Website Update: Ready to roll.
 - Need for link on actual way to upload submissions for CBB - How and to whom they go...
 - Get link to Area 58 put on the Town's websites.
 - Update on cost of website and use of Ellen Smith to do IT work for studio.
 - Review of Budget Report
 - Dan Ginnetty asked about Projector & Mount cost - Totaled wrong on the report (total did not correctly sum amount due to a comma being placed in one of the numbers being calculated.)
 - Question about audio problem in Town Hall in Carver. Seemed to be a singular incident. Working to perfect the signal. People need to use Microphones correctly. When system is upgraded the problem on our end should be rectified.
- New Business:
- Ken Simmons presented idea for Veteran's Show.
 - Reimbursement to Ken for travel expenses
 - VA Hospital in Brockton to be approached as well as local Veteran's Agents
 - Vote to approve project: Motion - Andrew Clinton 2nd - Dan Ginnetty Vote: 7-0-0
- Minutes of the 2/20/16 Board Meeting presented and Approved
 - Motion: Ken Simmons 2nd: Andrew Clinton Vote to approve: 7-0-0
- Old Business:
 - Executive Director Goals & Objectives for 2016:
 - Limited to three or four items.
 1. Procure and implement Access Management System

2. Hold two (2) Community Events in studio by year's end.
 - Paint Nights - Tony Visco or Karen's Contact
 1. Capacity?
 2. 1 Day Liquor License

 3. Community Outreach events/meetings: 6 in Carver, 5 in Halifax, 3 in Plympton by 12/31
 - YPAC Talent Show
 - First Saturday of the month events in Plympton
 - COA Program
 - Hold Mass Access Meeting here...
 - Dog Adoption - 9/18 or 9/25
 - Video Presentation (up to 30 minutes) on what we do as an organization...
 - Handout Pamphlet at Meetings...
 - Digital Version of the Logo
 - Push tape conversion options
- Vote on Goals & Objectives: Motion - Ken Simmons 2nd - Karen Foye Vote - 7-0-0
 - Open House:
 - Executive Director request - based on suggestion from Andrew Clinton - to move the open house to the fall due to fullness of schedule now through end of school year.
 - Karen Foye suggests soft opening for 4/30, with full open house to be held in Fall.
 - Open House to be from 10 to 2 on Saturday 4/30/16
 - Tours of studio.
 - Get info into newspapers
 - Deb Anderson with Halifax/Plympton Express (?) Info to be sent from Karen.
 - Try and get swag before the event...needs to be done by next week..
 - Bristol Plymouth Graduation
 - Karen spoke to Lisa Roe - Karen had misunderstood the needs. Middlesborough Graduation the same day - cannot provide technician. Offered to send videographer and equipment - but that does not fit Lisa's needs.
 - Graduation is the same day as Carver's as well....Need to revisit this and make plan...
 - Robotic Update
 - Met with Michael Ridinger
 - Works with Gary Pink as Installer
 - Quote received from Access A/V - not to put in new equipment but transfer of Carver's current setup to Plympton... \$53,000.00 - will need to revisit option to include new setup everywhere...RFP the situation...
 - Possibility of doing all three rooms for around \$54,000. All new. all HD....
 - Need one more firm to approach for quote and request to meet RFP to be made to Access A/V.
 - Next Meeting to be on 4/26/16 @ 6:30pm
 - Motion to Adjourn @ 8:09pm: Motion - Ken Simmons 2nd - Dan Ginnetty Vote - 7-0-0